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| --- |
| Personal Details |
| Title: |
| Surname: | First Name:  |
| Preferred Name: |
| Date of Birth: |

|  |  |
| --- | --- |
| Contact Details | Item |
| Address: |
| Suburb: | State: | Postcode: |
| Telephone: (Home)  | (Mobile): |
| Email address: |
| Postal address (if different to above): |

|  |  |
| --- | --- |
| Emergency Contact Details | Item |
| Title: |
| Surname | First Name: |
| Contact number: |

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| Previous Volunteer positions and / or employment |
| Organisation and Position | Volunteered From / To | Main Responsibilities | Reason for leaving |
|  | From: | To: |  |  |
|  | From: | To: |  |  |
|  | From:  | To: |  |  |

|  |
| --- |
| Availability to volunteer: |
|  | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| 0800-1200 |[ ] [ ] [ ] [ ] [ ] [ ] [ ]
| 1100-1500 |[ ] [ ] [ ] [ ] [ ] [ ] [ ]
| 1200-1600 |[ ] [ ] [ ] [ ] [ ] [ ] [ ]
| 1600-2000 |[ ] [ ] [ ] [ ] [ ] [ ] [ ]
| 1800-2200 |[ ] [ ] [ ] [ ] [ ] [ ] [ ]
| Note- Times are subject to change, and are dependent on operational requirements. |

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| Skills and Qualifications |
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| Hobbies and Interests |
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| Languages (other than English) |
| Language | Speak | Read | Write |
|  | Slight | Fair | Fluent | Slight | Fair | Fluent | Slight | Fair | Fluent |
|  |[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
|  |[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
|  |[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
|  |[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

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| Referees – please provide two referees, not related to you |
| Name: | Relationship: | How long have you known this person? | Contact number: |
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| Where did you hear about the Newcastle Airport Ambassador Program? |
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| Why do you want to volunteer at Newcastle Airport?  |
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| General |
| * Are you an Australian citizen or do you have an Australian Visa that permits you to undertake volunteer work in Australia?
* Yes [ ]  No [ ]
* Do you suffer from any disability or health problem that may affect your ability to participate in the Ambassador program?
* Yes [ ]  No [ ]

 *If yes, please provide details:* |
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| Certification |
| I Choose an item. * certify that the information I have provided in this application is correct to the best of my knowledge;
* understand that the information I have provided may be subject to checking by Newcastle Airport (including referees);
* acknowledge that I would be participating in the program on a voluntary unpaid basis and that I will neither be a contractor nor an employee of Newcastle Airport;
* acknowledge I would not be entitled to receive any money or other entitlements for my voluntary participation and that I will act within the scope of my allocated duties as a Newcastle Airport volunteer; and

I hereby give my consent to Newcastle Airport, its related companies and their agents (**Newcastle Airport**) to collect and use my personal data in connection with my application to volunteer as an Ambassador at Newcastle Airport (including information contained in my application, from interview records and from reference checks), and understand it may be maintained by Newcastle Airport for a period of time following my application. The personal information is collected for and may be disclosed to employees and agents of Newcastle Airport in connection with the processing of my application and for other purposes related to my application, including the consideration of my application. The personal information may also be disclosed to other external parties and authorities in order for Newcastle Airport to verify the information provided by me in my application and resume with external parties, and as permitted or required by applicable law and regulations. I agree that my personal data may be maintained, stored and processed in any jurisdiction around the world for the reasons outlined above, including in countries without similar privacy legislation as Australia. I may contact Newcastle Airport by contacting Newcastle Airport's Human Resources department on 02 4928 9800 in order to gain access to my personal information. I understand that a failure to provide the requested personal information may result in my application not being accepted for consideration by Newcastle Airport.  |

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_