



Ground Transport Operator Access Licence Application

All shuttle bus, hire car, limousine companies or any other commercial transport providers who conduct services to or from the airport must hold an access licence. To apply for a Ground Transport Access Licence you must be a registered service provider under the Point to Point Transport (Taxis and Hire Vehicles) Act 2016. The access licence provides the holder with the following benefits:

1. Non-exclusive access to a holding area that is reserved for holders of access licences
2. Two (2) hours free parking in our Long Stay Saver Car Park per day; and
3. Non-exclusive access to designated pick up and/or drop off areas in order to conduct a commercial transport activity.

Instructions

1. This form should be used to apply for a Newcastle Airport Ground Access Licence
2. Completed forms should be emailed to: propertyadmin@newcastleairport.com.au along with copies of public liability and motor vehicle insurances.
3. Should you require assistance in completing the form, please contact Angela or Colin in the Property and Commercial team on 49289800.

Ground Transport Operator Applicant Information:	
Company Name:	
Contact Name:	
ABN:	
Address:	
Phone:	
Email:	
Accounts Email:	
Website:	
Point to Point Transport Authorisation Number:	
Public Liability Insurance:	
Motor Vehicle Insurance:	

Vehicle One Rego: _____ Make: _____ Model: _____

Vehicle Two Rego: _____ Make: _____ Model: _____

Vehicle Three Rego: _____ Make: _____ Model: _____

I agree to pay the annual Newcastle Airport Ground Access Licence fee of \$330.00 per vehicle by:

Credit Card

Direct Deposit

Signed: _____ Date: _____